

Accommodation Application Information

Please read this information carefully!

1. Students have to apply online via the website of the Studierendenwerk Stuttgart until
 - a. **1st May** for the winter semester
 - b. **1st November** for the summer semester.

Apply online at <https://www.studierendenwerk-stuttgart.de/wohnen/online-bewerbung/>
In addition, please send us the **accommodation feedback form**, which you will receive by sending an email to incoming@hft-stuttgart.de.

Accommodation cannot be guaranteed, especially if application takes place after the dates indicated above. The number of students requesting subsidised housing exceeds the number of available rooms. **It is therefore your responsibility to make your online room reservation on time.** Make sure you follow the online registration procedure exactly as outlined on the website of the Studierendenwerk Stuttgart.

Instead of the required "certificate of enrolment" or "letter of admission", please use the first page of the application form you received from us. After your online registration please submit your housing registration number together with our accommodation feedback form, so we know you have registered successfully.

It is not easy to find a room in Stuttgart. Student accommodations are completely taken during the semester. The cancellation period is 6 weeks before the end of the rental period. Thus, the Studierendenwerk is not able to give earlier information than

- c. January for summer semester
- d. August for winter semester.

The waiting list is very long!

Once a room becomes available, you may receive a room allocation information and a payment request nearer the time of your arrival. Upon receipt of this confirmation, you are obliged to pay a total of **€ 700.-** (refundable deposit of € 500.- + € 200.- advance payment on rent) for the requested accommodation prior to your arrival. Please note that by reserving a room online you are entering a legally binding contract. Without advance payment within the deadline, your room registration will be cancelled and no further rooms can be made available.

2. Differences to the actual rent will be compensated with the next monthly payment.
3. All student residences of the Studierendenwerk Stuttgart are furnished single rooms with shared kitchen and bath. There are no kitchen utensils. Overseas students pay a one-time surcharge of approx. € 45.- for bedding.
4. Prices for housing range from 300.- € to 400.- € per calendar month including internet access. TV and radio fees have to be paid extra by the students.
5. The rental agreement extends over a **minimum period of 6 months and always until the end of the semester (end of February or end of August)**. The rent has to be paid in advance for the full calendar month and no refunds are given for late arrival or early departure.
6. Accommodation is made available from the first working day of the month (Monday to Friday) during the working hours of the caretaker.
7. It is not possible to get a room from the Studierendenwerk if you are older than 30.

8. Rooms will be allocated by the Studierendenwerk Stuttgart according to availability and students are required to show tolerance towards members of our local and international student community. Our university can be easily reached by bus or subway (around 30 minutes travel time from most student dormitories). Students are entitled to obtain a subsidised public transport ticket.
9. Should you change your mind after registering for housing - i.e. found accommodation on your own – please inform us (icom@hft-stuttgart.de) and the Studierendenwerk immediately by e-mail. **Late room cancellations result in a payment obligation of at least one monthly rent.**
10. If you are planning to find accommodation on your own, or if you already have accommodation, please do **not** fill in the accommodation feedback form, but do send us your address details by email.